**LOGOS for MOAA & Surviving Spouse**

**2017 Surviving Spouse Liaison Excellence Award Criteria/Guidelines**

**Purpose:** Awarded to a surviving spouse liaison who is a member of MOAA and who has made outstanding contributions in one or more of the following Surviving Spouse Advisory Committee (SSAC) mission goals: educate, encourage, and engage.

**PART 1: CRITERIA**

**Educate**

-Conveys timely and pertinent information from SSAC and other sources to surviving spouses, council and chapter leaders, and all council and chapter members.

-Communicates to SSAC timely and pertinent news and items of interest on chapter and council actions.

-Stays informed about current issues of interest to the surviving spouse community and the legislative actions of MOAA on these issues.

-Contributes to the chapter/council newsletter and website with written articles on a variety of topics. Submits the monthly surviving spouse liaison article for reprint in the council/chapter newsletter.

**Encourage**

-Actively recruits surviving spouse members.

-Works to retain surviving spouses within the chapter by discovering new and innovative activities to hold their interest.

**Engage**

-Demonstrates leadership and willingly assumes responsibility within the council/chapter.

-Initiates, leads, and manages a project from beginning to end.

-Organizes surviving spouse/chapter community service projects.

**PART 2: SURVIVING SPOUSE LIAISON EXCELLENCE AWARD NOMINATION FORM**

*Please note: Former Surviving Spouse Advisory Committee (SSAC) members must wait three years from the time of leaving the committee before they can be nominated for the Surviving Spouse Excellence Award.*

***Chapter/council presidents, current national MOAA board of directors, and current SSAC members may nominate a surviving spouse liaison for this award.***

1. **Surviving Spouse Liaison Information**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_

National MOAA Member #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DOB\_\_\_\_\_\_\_\_\_\_\_\_\_
 Chapter/Council\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Chapter Member: How long?\_\_\_\_\_\_\_\_\_\_SS Liaison: How long?\_\_\_\_\_\_\_\_\_

1. **Your Information (person making the nomination)**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check appropriate box
\_\_Chapter/Council President \_\_National MOAA BoD \_\_SSAC Member

Name of local chapter or council\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Recommendation Letters (2)**

Highlight exemplary performance, noteworthy contributions, and any other unique activities or ideas — all for the benefit of the council, chapter, and/or community. **Please provide specific examples, outcomes, and statistics where applicable, using the criteria highlighted in Part 1 (to educate, encourage, and engage).**

**Please submit your completed nomination form, two recommendation letters, and a photo of the nominee to** sscomm@moaa.org **by Monday, Nov. 15.**

**QUESTIONS? Email** sscomm@moaa.org**, or call (800) 234-MOAA (6622).**